

Student Guidelines (2020 - VERSION 1.0 / 20200527)

* By attending NSSC, you are agreeing to adhere to ALL the guidelines and to obey the instructions of the Preachers, Lecturers, TLs and church workers.

* If you do not adhere to these guidelines, after being warned by a TL or Preacher, you may be asked to leave NSSC online.

Acceptance in the Household of God is important at NSSC as we are one family in Christ and our aim is to build up a sisterhood and brotherhood in Christ. Bullying of any form (e.g. verbal, physical, emotional, making fun of others etc.) will not be tolerated. We cannot look down on each other, for example, discriminating against differences in culture. We need to have God's eyes of compassion towards each other. No one is perfect. If you observe any negative behaviour, report it immediately to a TL or preacher. You need to report it so that the negative behaviour can be corrected. This is soul saving work – giving the person a warning and a chance to change and improve. Each individual should feel acceptance in the household of God.

1. RESOURCES TO PREPARE

* Prepare your own water bottle. Only water should be consumed during lessons.

* Prepare a laptop or tablet to use for the online classes. Headphones are recommended for best experience, if possible.

* Prepare your own stationery (Notebook, paper, pens, highlighters, etc.)

* Have a Bible and hymnbook ready to use.

* Prepare a dedicated and quiet space to sit for online lessons, preferably at a table with a chair to enable you to concentrate.

* Prepare a red and a green card. The lecturers may ask you to hold up your card during the lessons. Red (no)/Green (yes).



2. ONLINE CLASSES

- Platform for online class: Zoom
- A **link** and **password** will be sent prior to the start of NSSC. Each student will be allocated a **number** and a **group**. For added security, students must use the following format for their Zoom Screen name. The host will only allow students who follow this format:
YOUR NUMBER TJC GROUP X FIRST NAME SURNAME. E.g. **1 TJC Group Holy John Smith**
- During the class, mute your microphone. Leave your camera on for the whole duration.
- If students have a question during the class, they should message the TL who will pass the question on to the lecturer.
- Be responsive during the class. You may be asked to use your cards (red=NO or green card=YES).
- During break times, fellowships and team catch ups, students will be allocated to their group Zoom Breakout Rooms. The assigned Team Leader will be available to answer questions/lead the fellowship. After such sessions are over, the lecturer will bring everyone back to the "main class".
- Timer for break times. There will be a virtual timer displayed on the screen so students will know when to return.
- For GDPR data protection, **do not** take screenshots/photos of the online class.

3. DRESS CODE

* Be tidy and presentable. Wear appropriate clothes, no PJs.

Brothers:

- No t-shirts with big logos.
- No facial jewellery (eg. nose rings, earrings) is permitted.
- No caps or hats. Accessories like bowties and braces are not needed.

Sisters:

- Refrain from showing too much skin.
- Low necklines, see-through clothing, sleeveless shirts, crop tops and low-rise trousers are not permitted.

If you are dressed inappropriately, you will be asked by the preacher/worker/Team Leader to change.

4. TIMETABLE

- * Be punctual, attentive, mature and responsive in classes and all activities.
- * You must seek permission to miss any session (in part or whole) from the class-in-charge and a Team leader, and must provide a valid reason.
- * Sleep at an appropriate time, so that you get enough rest and can concentrate during the lessons. .

5. MINDSET & MANNER

- * Treat this NSSC Online 2020 as though it is a face-to-face NSSC. Although we are in our own homes, this is a church event and therefore we need to have the appropriate mindset and come ready to worship for every session.
- * Treat one another with respect. Be edifying and kind with your words.
- * Do not gossip or speak unkindly or make fun of students, TLs, workers or preachers.
- * Do not message each other privately during online classes.
- * Bullying (e.g. verbal, physical action, deliberately excluding others etc.) will not be tolerated. If bullying occurs, the discipline procedure will be followed and your parents and RE in Charge will be involved.
- * If you observe any inappropriate or negative behaviour, report it to your TL via Zoom private message, who will discreetly take the appropriate action. Do not seek to confront the person yourself. Seek to forgive those who have wronged you.

6. INTERNET & ELECTRONICS

- * Although NSSC is online this year, we encourage all students to hand in your mobile phone to your parents on the 1st day of NSSC. This is so you can fully focus during NSSC. We also encourage students to refrain from using other types of general media such as TV, internet and K-pop music, computer games etc. We hope students can treat this online NSSC as if you were attending NSSC at church.

7. DISCIPLINE PROCEDURE

- * Throughout NSSC, if anyone (student or TL) behaves inappropriately, has a bad attitude, is disobedient or causes disruption, the following discipline procedure will be followed:

Step 1: TL will give the student a caution.

Step 2: If misconduct is repeated, TL cautions students again with another TL as witness*.

Step 3: If the student continues inappropriate behaviour, the local RE-in-Charge will be informed. The local RE-in-Charge will speak to the individual with a TL as witness*.

Step 4: If the student does not heed warnings, the NSSC class-in-charge will notify the student's local RE-in-charge that the student now cannot attend NSSC. The local RE-in-charge will let the participant know and an explanation will be given to his/her parents.

***Parental involvement:** Parents, student's local Class in Charge and the student's local RE in Charge may be involved depending on the seriousness of the misconduct.

If you have technical issues or questions, please contact your local RE-in-charge, Team Leaders or NSSC team: nsscgeneral@gmail.com.